

RadioDNS Project



19th Steering Board Meeting Minutes (SB 19/11)

Wednesday 28th October 2015

08:00:00 GMT/ 09:00:00 CET/ 19:00:00 AEDT/ 04:00:00 EDT

RadioDNS 19th Steering Board Meeting

Please do try and use Uberconference with a headset, for this meeting. The quality improvement is immense, and it makes the communication much easier and more inclusive.
(If you can't use a headset, headphones plus a laptop microphone is fine in a quiet room).

Please note the new Uberconference details for this meeting.

Use your microphone and speakers (VoIP) - a headset is recommended. Open your browser to

<http://www.uberconference.com/radiodns>

Optional dial-in number: 850-610-2145

No PIN needed.

International Access Numbers: <https://www.uberconference.com/international>

Attendance

Kath BROWN (CRA)

Mathias COINCHON (EBU)

John FARRELL (Frontier Silicon)

Laurent FINET (RTBF)

Walter HUIJTEN (NPO)

Nick JURASCHECK (Silver Lining Consultants Ltd.)

Nick PIGGOTT (RadioDNS)

Apologies

Skip PIZZI (NAB)

Michael REICHERT (SWR)

Agenda

1. *Approval of the [Minutes of the 18th Steering Board Meeting](#) (SB18/09)*

The meeting started at 8.05am. The minutes of the previous meeting were approved as a true and accurate record of the meeting.

2. *Observer Status [Update and Vote](#) (SB19/02)*

MC queried if this automatically reciprocal - i.e. is RadioDNS as an observer for WorldDAB in the same as for example, the EBU.

KB - suggested an addendum that RadioDNS has the right to restrict specific agenda items for confidentiality reasons such as budgetary items.

There was some confusion regarding which paper was being linked to - for clarity it was the paper linked to on Item 2. .

NP - note that this resolution is simply guidance - a policy document which explains best practice, but is not mandatory to adhere to.

SOH - recommended that we amend the language to reflect this - for example, "should" rather than "must" have 5 members in common.

KB - when approving this would it be a straight majority? NP: yes, as per usual RadioDNS voting regulations.

NP pointed out that there is a clause ensuring that we can retract this guideline at any time.

The Board voted as unanimously in favour of this resolution majority.

Action: NP to contact WDAB to approve Observer Status

3. *Project Organisation - [Role of the Chair](#) (SB19/03)*

Resolution is for Board to create a Project Director position, and decide how this could be advertised and implemented. A sub-group of Board members would need to identify and appoint candidates. Should anyone on the SB decide to apply for Project Director role, eg NP, then an interim chair would need to be appointed during this procedure.

SOH - good idea to have specific resource dedicated to Project Director, RadioDNS is at a stage of development where it is appropriate to have this in place.

JF - agrees, currently it stands as a lot of discretionary effort which should be appropriately managed.

WH - also in favour. Would like more insight into financial element. Is it sustainable long-term?

NP - fees are usually £50k over a year. So far we have spent £22k on trademark work which is now being wound down. Therefore we have a source which can now be dedicated to a PD, for example. In 2016, we project to have a break even budget/ budget which does not eat into surplus too much.

MC - Agrees with the proposal in principle. Is concerned that the proposed figure is not enough to continually fund a PD going forward however.

NP - could probably put together a set of objectives to enable the PD to not be dedicating full time resources to the project. This may not be ideal, but NP feels strongly that this is the most practical way at this minute to engage a PD.

KB - Supports the idea of making RadioDNS a solid organisation. Feels the role of the board would change in this instance, Nick having led a lot of the drive behind the strategy/objectives and therefore the Board may have to dedicate more time than historically. Would like to encourage a expression of interest from NP as to whether he may wish to apply.

NP - yes, very much interested, but stressed that the Board must appoint the PD, using a criteria of best selection. The organisation will be committed to spending a certain amount of money on the PD, and it's therefore up to the Board to create criteria and objectives for the PD.

WH - Agrees, but would like to have a discussion around the role and commitment of the Board, given that NP has historically led the majority of projects. So a commitment from the Board would be necessary.

Action - CB to set a meeting led by MC that the Board has the conversation without CB or NP present, and sets some strategic aims for organisation/review the original paper. This should be sooner rather than later - Tues 10 Nov has been pencilled.

MC - will this be ratified at the GA?

NP - the Board has the wherewithal to appoint and create this role at any time. This can then be brought to the GA in Feb, but the outcome does not depend on an election

NJ - does Nick have a feeling of how much time may be required for the PD role?

NP - Using the Project Co-ordinator experience as a benchmark, poss 2- 3 days a week

SOH - echoes MC - low budget but as yet this is what the organisation can afford.

KB - we need to convince our own organisations to encourage RDNS to create key strategies etc.

JF - What is the issue with UK employment law re organisation employment vs recruiting a freelancer?

NP - Ideal is that one is commissioning services, there is no obligation on either side to offer or take work.

WH - PD would not be part of Board and not have voting rights?

NP - this is correct.

4. [Project Logo Update](#) (SB19/04)

MC - what is the situation with Germany? ARD - just DAB - and the car manufacturers are putting pressure to include FM also.

KB - differing elements to being supported eg Australia has a strategy for DAB+ and FM, would want to highlight where DAB/FM interact or combine, need to look at key messaging. What is the security of the data being provided?

NP - it is always your data, and can be defined as such.

SOH- had this situation in the UK - the abuse of any materials is already under copyright law, Project Logo is no different to making a web page.

Action - SOH to send information on this to KB/Project Office.

5. [Trademarks Update](#) (SB19/05)

NP outlined the paper, and there were no comments.

6. [Test and Demonstration Platform Update](#) (SB19/06)

NP outlined the paper, and recommended that we need to put more pressure onto the contractor to deliver elements by November or cancel the project.

SOH - perhaps decide on the best contractor, and then negotiate or re-negotiate a new contract.

Perhaps set November as a review date, rather than a cut off date.

KB - perhaps SOH or JF can assist in a conversation with the contractor?

Action: CB to organise call with (eg) SOH, JF, NP and AB.

7. [HbbTV Liaison Update](#) (SB19/07)

There were no comments or actions from this paper.

8. *Working Group Reports*

a. [SPI Working Group](#) (Ben Poor) (SB19/08)

NP outlined this paper, which resulted in no comments or actions.

b. [TAG Working Group](#) (Andy Buckingham) (SB19/09)

NP outlined this paper. The CPA work has been submitted to ETSI by EBU, and is a separate document to RadioTAG, which needs to be translated into ETSI format.

KB - perhaps add this task to consideration of the PD key strategies.

Action: SOH to talk offline with NP and MC re this. CB to organise a call.

c. WEB Working Group (Alex Erk) (No paper)

No activity has taken place to report on.

9. *Project Office Report* (SB19/10)

WH - why have 2 aggregators left the organisation?

NP - possibly that we are an open standards organisation, rather than a proprietary model, which could be a conflict of interest.

JF - possibly that they can get any data or info from RadioDNS without having to be members.

KB - Requested clarification on the USA's lack of use of PI codes?

NP - They are now mainly transmitting the correct PI codes, but where they have an issue is AM/FM PI codes allocations for AM translators.

Action: CB add to PO report that BBC was demonstrating CPA and TAG during BBC.

10. *Any Other Business*

Le Radio has invited RadioDNS to have a stand on 1-2 Feb @ 1500 euro

Action - MC to chat with NP and CB offline

The meeting ended at 10:08 GMT

Next Meeting -

Tuesday 22nd December 2015, at 14:00 GMT, 15:00 CET, 01:00 AEDT, 09:00 EST