
SB45/08 - Minutes for 45th Steering Board Meeting

Tuesday 9th February 2021 - 11:30 EST / 14:30 GMT / 15:30 CEST

Attendance

Joe D'ANGELO (Xperi)
Alexander ERK (IRT)
Walter HUIJTEN (NPO)
Rosie KENDRICK (RadioDNS)
David LAYER (NAB) (Chair)
Badri MUNIPALLA (NPR)
Nick PIGGOTT (RadioDNS Project Director)
Ben POOR (EBU) (Secretary)
Nacho SEIRUL-LO (NXP)
Dave WALTERS (BBC)
Christian WINTER (AUDI)

Apologies:

Jaime CHAUX (CRA)

Agenda

1. Welcome and Introductions
2. Approval of the Agenda
3. Steering Board Chair remarks (D. Layer)
DL thanked everyone for their work and participation for the past 2 years. We've done some good things and we rely on everyone on the board to participate. We lost Kath, John and Ron, picked up Jaime and Badri but today is the last for Jaime, Joe and Alex - Joe has been on the steering board since 2016 and Alex since 2017 and we appreciate your service and you will be missed. I hope you get to come back or at the least we stay in touch.
4. Approved the Minutes of the [44th Steering Board Meeting](#)
5. Actions from previous meetings:
 - 44/01 - NP and JF to contact Bob Heads (Frontier) regarding standing for nomination to the Board in Feb - completed**
 - 44/02 - NP/RK to create sustainability report - in progress**
 - 44/03 - RK to write press release re new podcast to send to our contacts to promote**

podcast

44/04 - report back to board on RadioDNS Trading Ltd meeting - see item 9

6. Technology Group Report ([SB45/2](#)) – NP gave brief update about the meetings.
 - a. Analytics
Main discussions in the meetings have been about analytics, although this is a technical, legal and business discussion, we have tried to keep it focused on the technical side whilst being mindful of the other areas. The aim is to come up with a document for review.
 - b. Push Event Transport
 - c. Updates to IP Bearers
A paper has been written NP, BP and Nick Humphrey are to state more clearly how to specify stream formats
 - d. Other Issues
Discussed the change implemented in 2020 to TG work responsibilities (with NP more involved), DL noted this seems to be working well and thanked the TG for their hard work.

7. Review of the 2020 Statutory Accounts ([SB45/3](#)) - NP
Board to approve before the General Assembly tomorrow.
Approved.

8. Project Office Report ([SB45/4](#)) - presented by NP and RK
 - a. Financial Report presented by NP
 - b. Membership Review - still awaiting some payments, but communication is open with all.
 - c. Events - review of CES in January and future events in 2021
 - d. Communications - review of our activity on LinkedIn and Twitter, plus our email communications. Update on our monthly podcasts - we will issue a press release as soon as we have our third episode.
 - e. Steering Board nominations
 - f. Sustainability report - RK has taken this on, has had one meeting with Simon Tuff for advice. Hope to have more information by the next meeting.

9. 2021 Budget Proposal ([SB45/5](#)) - NP
 - a. Project Director Contract ([SB45/5a](#))

Our plan was to reduce the surplus, but we were unable to due to events in 2020, the proposal once again is to reduce surplus this year. The group was supportive of this effort to reduce the surplus, recognizing that the organization's funds should be put to productive use rather than accumulate.

AP - NP to create a range of options that the surplus could be spent on.

AP - Board and members to brainstorm and to take ideas to the Project Office

Further discussion on asking members for their ideas, more focus on the tech, RadioDNS'

position of creating and maintaining the foundations that hybrid radio services can build upon and potential legal issues that would need resolving.

Renewal of NP contract - approved by board, included a "surge" increase in hours and compensation for the first six months. Also, changed term to be 18 months, so as to de-couple the election of the Steering Board from the renewal of the Project Director's contract (they occur at the same time every 2 years).

10. RadioDNS Trading Limited ([SB45/6](#)) - NP

Brief summation of December meeting given by NP: We looked at complexities, requirements and concluded that it wasn't the right time to take this project forward and we should come back to it at a future date when there may be a problem that needs to be solved rather than anticipate one.

DL mentioned the PILOT RadioDNS viewer which gives a list of stations in the US that are registered, several thousand registered, over 96% are providing a streaming URL.

11. Membership Application by NXP ([SB45/7](#)) - NP

NXP would like to be members, but their legal team cannot agree to our IPR policy. Nacho left the meeting for the discussion.

We have the policy to prevent someone including their IPR in our specification which they don't declare, then the rights holder approaches 3rd parties for royalties etc.

Our legal advice has said that our IPR policy only starts if you actively join a team, so more clarity on definition of team would be helpful. We can clarify that NXP will not join a team and therefore won't be able to insert their IPR into any of our technology, therefore they are not required to follow our royalty free licencing process.

AP - update IPR policy to clarify term 'Team'

12. Any Other Business:

- Agenda for the 15th General Assembly ([GA15/1](#))
- 2020 steering board achievements
- Brief review of plan for 2021

13. Action point review:

SB45/01 - NP to create a range of options that the surplus could be spent on.

SB45/02 - Board and members to brainstorm and to take ideas to the Project Office

SB45/03 - update IPR policy to clarify term 'Team'

14. Proposed Meeting Dates for 2021/2022:

- Tuesday 13th April at 9am EDT / 2pmBST / 3pm CEST
- Tuesday 6th July at 9am EDT / 2pm BST / 3pm CEST
- Tuesday 14th September at 9am EDT / 2pmBST / 3pm CEST
- Monday 6th December at 9am EST / 2pm UTC / 3pm CET
- Tuesday 8th February at 6am EST/ 11am UTC/12pm CET/10pm AEDT

- General Assembly on 8th February at 9am EST / 2pm UTC / 3pm CET

15. Adjourned at 16:30